

**MAKE SURE THAT YOU HAVE DOWNLOADED THE DATA BASE TO A LOCATION ON YOUR HARD DRIVE WHERE YOU CAN READILY FIND IT. . I SUGGEST YOU SAVE IT ON THE DESKTOP OR IN A PLAYER UPDATE FOLDER ON YOUR C DRIVE. IT WILL SHOW UP AS ACBL PLAYERS. **ALWAYS UPDATE THE LOOKUP DATA BASE AND NOT THE WORKING DATA BASE.****

### **HOW TO INSTALL THE ABA DATA BASE**

1. OPEN THE ACBL SCORING PROGRAM TO THE MAIN MENU SCREEN
2. FROM THE MAIN MENU SELECT DATA BASE AND SCROLL DOWN TO MAINTENACE AND PRESS ENTER
3. SELECT ITEM #6 (REPAIR DAMAGED DATA BASE) AND PRESS ENTER  
(This step is not always necessary, but it doesn't hurt to do it. You may skip this step unless the program tells you that the database is damaged and needs repair.)
4. SCROLL TO AND SELECT THE LOOKUP DATA BASE AND PRESS ENTER. WHEN ASKED TO CONFIRM REPAIR, SELECT (Y) AND PRESS ENTER.
5. WHEN REPAIRS ARE COMPLETE, GO BACK TO THE MAIN MENU AND SELECT DATA BASE; SCROLL TO AND SELECT IMPORT'MERGE AND PRESS ENTER.
6. FROM THIS NEW SCREEN SELECT ITEM #3 AND PRESS ENTER. YOU WILL NOW BE ASKED FOR THE DATABASE FILE LOCATION. FIND THE DATA BASE FILE (ACBLPLAYERS) PRESS ENTER. WHEN ASKED TO CONFIRM SELECTION, SELECT (Y) AND PRESS ENTER.
7. SELECT ITEM #1 (PLAYERS FOUND AND PLAYERS NOT FOUND) AND PRESS ENTER.
8. FROM THE FIELDS UPDATE SELECT ITEM #5 AND PRESS THE SPACE BAR. THIS WILL CHECK (TAG) ALL ITEMS ON THE LIST. PRESS F9 TO COMPLETE THIS PROCESS.
9. FROM THE NEXT SCREEN, FIELDS TO UPDATE MUST BE IN THE FOLLOWING ORDER EXACTLY. SELECT AN ITEM AND PRESS THE SPACE BAR TO TAG IT. THERE WILL BE NINE (9) ITEMS TAGGED. WHEN THIS IS DONE, PRESS F9 TO ACCEPT.
  1. PLAYER NUMBER
  2. LAST NAME
  3. FIRST NAME
  4. STREET 1
  5. CITY
  6. STATE
  7. ZIP
  8. HOME PHONE
  9. TOTAL POINTS
10. WHEN YOU PRESS F9, THE NEXT QUESTION, DELETE FIRST COMMA DELIMITED FILE: (N) AND ENTER TO START INSTALLATION TO THE LOOKUP DATA BASE.